

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

BUDGET & FINANCE COMMITTEE

APRIL 21, 2025 | 6:00 PM | TC COURTHOUSE

MINUTES

Members Present: 7/7

Landon Gulley, Chair

Bubba Gregory, Vice Chair

Beverly Atwood

Will Dennis

Chris Gregory

Jerry Ford

Lesley Overman

Amy Thomas (*nvm*)

The meeting was called to order at 6:00pm by Chairman Gulley with seven members present. Other in attendance were Hon. Branden Bellar, Sheriff Russell, School Director Clint Satterfield, and Commissioner David Thomas.

Committee reviewed minutes of the March 17 meeting.

Motion by C Gregory to accept minutes as presented; second by W Dennis. MINUTES ACCEPTED

Purchasing Review for the 3rd quarter of Fiscal Year 2025

Members asked about the \$29,585 amount for Cookeville Heating and Cooling. It was noted that this included HVAC repairs and maintenance at the Justice Center and Courthouse. When reviewing the invoice, this amount is for the repairs at the Courthouse. The warranty covered the compressor, but did not cover labor and supplies. Gulley also the pending increase on tipping fees for Smith County Solid Waste. We will see that with the next budget year.

Motion by Ford to accept the 3Q Purchasing Report; second by B Gregory. REPORT ACCEPTED

Financial Statements – March 2025

Committee reviewed the March 2025 statements that included the Trustee’s cash balance and a summary of each fund.

A few concerns were raised that are to be researched by CCFO Amy Thomas. The findings will be attached to the minutes for record.

Motion by C Gregory to accept statements as presented; second by Ford.

STATEMENTS ACCEPTED.

Budget Amendments

FUND 101 – GENERAL SERVICES

101-17	Insurance Recovery – Sheriff	\$	495
101-18G	Grant Appropriation: Brownfields, ARTS, Rescue		75,100
101-19	Clean up Line Items		22,030

Motion to recommend to Commission by Atwood; second by Ford

MOTION CARRIED

101-20FB	Trustee Software Upgrade		11,375
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The current software platform use by the Trustee is becoming obsolete and forcing an upgrade to a newer platform. The current annual fee is \$14,423 and the new annual fee will be \$11,375. The software company has requested the amendment to ensure funds are secured before moving forward with the upgrade process

Motion to recommend to Commission by C Gregory; second by Overman

MOTION CARRIED

101-21R	County Clerk Equipment (<i>from reserves</i>)	11,492
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Updating office equipment with funding from the County Clerk reserves.

Motion to recommend to Commission by Overman; second by Atwood

MOTION CARRIED

FUNDS 116, 118, 131, 141

116-01	Clean Up	\$	18,000
118-01	Clean Up		10,000
131-02	Clean Up		25,985
141-13	Maintenance and Repairs		1,140

All listed amendments are interfund transfers to clean up line items.

Motion to recommend to Commission by C Gregory; second by Atwood

MOTION CARRIED

Discussion Items

A. **Budget FY26**

Budget Hearings are tentatively scheduled for May 5-9 and May 12-16. An official schedule will be sent out when finalized.

Public Comments – None presented

Adjourn – Motion to adjourn by Atwood, second by Overman

Meeting adjourned at 6:43pm

Minutes submitted by Amy Thomas, CCFO

Items of concern researched by Amy Thomas after the meeting.

- **Cookeville Heating & Cooling \$29,584.61** | *This was the amount to install the compressor. The warranty covered the compressor, but not the labor and materials for the install. The Justice Center incurred \$438.78 in maintenance/repairs. Looks to be a one-time expense.*
- **111-40390 Other Statutory Local Taxes** | *These include local taxes that are not named elsewhere such as the Wholesale Liquor Taxes. This runs a month behind.*
 - o 2022 \$72,595
 - o 2023 \$78,679
 - o 2024 \$55,168
- **111-41140 Cable TV Franchise** | *I misspoke on this item. The \$12K is the amount being received this year from NCTC. I would assume it's the downfall of people turning away from local cable providers to streaming services.*
- **118-55130-524 EMS Training** | *This line item includes virtual training through Target Solutions Learning and EMT courses through Vol State.*
- **BA 101-18G Rescue Portion** | *The Rescue Squad applied for a state grant with the request of specific items as listed on the BA. The state has awarded Rescue \$52,100 for the listed items. Any changes would need to be cleared with the state department that awarded the funding.*
- **BA 101-19FB Trustee Software** | *Trustee uses the Local Government software platform of FlexGen which is \$14,423 annually. This platform will be obsolete soon, and she must upgrade to the NexGen platform for Trustees that will be \$11,375 annually. The BA was requested by Local Government software to ensure the funds are currently budgeted to begin the upgrade process.*